

**BOARD OF EDUCATION  
525 SUNSET RIDGE ROAD  
NORTHFIELD, ILLINOIS 60093  
FINANCE & FACILITIES COMMITTEE MEETING  
October 13, 2020  
6:00 p.m.**

**MINUTES**

**ROLL CALL: (6:08) p.m.**

Mr. Subeck called the meeting to order at 6:08 p.m. and upon roll call, the following were present:

Present: Mr. Subeck, Mr. Welch, Ms. Alpert Knight

Absent: None

Also Present: Mr. Hayes, Mrs. Detlefsen, Mr. Beerheide,  
Mr. Dreher, Mrs. Kiedaisch, Dr. Sukenik, Mrs. Styczen,  
Dr. Stange, Matt Beran (Lauterbach & Amen)

**APPROVAL OF MINUTES:**

**2.1 Finance/Facilities Committee Meeting – July 14, 2020**

Ms. Alpert Knight moved to approve the minutes of the July 14, 2020 Finance/Facilities Committee meeting. Mr. Welch seconded the motion. All were in favor. The Motion was approved.

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS:**

**4.1 Update: COVID-19 Equipment and Related Matters**

Mr. Dreher provided the committee with an update of the purchase and inventory of COVID-19 related equipment and supplies, including signage, touchless paper towel dispenses, disinfecting sprayers, and PPE supplies.

**NEW BUSINESS:**

**5.1 Fiscal Year 2019-2020 Audit Presentation**

Mr. Matt Beran (Lauterbach & Amen) reviewed the independent 2019-2020 District 29 Financial Audit. In sum, he noted the District earned an “Unmodified Opinion”, which is the highest rating available, indicating that the financial management of the District complies with the highest published standards. He reported an operating fund balance of \$11.2M, which equates to 76% of annual operating fund revenues. He noted that total income was consistent with budget and expenses were below budget. He noted that the management letter did not identify any internal control issues/concerns.

**5.2 Discussion: Sunset Ridge School Landscaping**

Mr. Dreher and Mr. Beerheide discussed the status of landscaping on the Sunset Ridge School property noting that approximately 21 trees were dead or dying and needed replacement. The Board requested a more specific estimate to replace dead/dying landscaping in the Spring/Summer of 2021. It was noted that evergreen trees along the north end of the driveway would not likely be replaced, as the Board is still considering the installation of a sidewalk along that area.

The Board also discussed several dead trees that are not on District 29 property along Martin Lane that may need to be removed due to the safety risk presented. The Board directed the administration to work with the property owners and Village of Northfield on rectifying issues with trees that are not on District 29 property.

**5.3 Discussion: Long-Range Capital Improvement Planning**

Mr. Dreher discussed the need to repair/replace the two exterior overhangs above the Kindergarten doors. The Committee recommended no action on additional capital improvements at this time, and recommended discussing additional capital improvements at the January meeting.

**5.4 Discussion: 2020 Levy Overview**

Mr. Beerheide provided an overview of the 2020 Levy including the proposed Levy rate in specific funds and the timeline and process for approving the Levy.

**5.5 Discussion: Investment Portfolio**

Mr. Beerheide provided an overview of the District's investment portfolio.

**NEXT MEETING:**

**6.1 Next Meeting: January 12, 2021 – 6:00 p.m.**

**ADJOURNMENT:**

It was moved by Mr. Welch and seconded by Ms. Alpert Knight to adjourn the meeting at 6:54 p.m. All were in favor.

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Chairperson, Finance/Facilities Committee

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Secretary, Board of Education

Approved 12 January, 2021